



**Meeting Location: Municipal Center
7100 147th Street West
Apple Valley, Minnesota 55124**

December 4, 2025

**Parks And Recreation Advisory Committee Informal Meeting Tentative
Agenda
6:00 PM**

1. Review Joint Powers Agreements
2. Parks Referendum Projects Update
3. Misc. Committee/Staff Communications

**Parks And Recreation Advisory Committee Regular Meeting Tentative Agenda
7:00 PM**

1. Call to Order and Pledge
2. Approval of the Agenda
3. Audience
4. Approval of the November 2025 Minutes
5. Agenda Items
 - A. Division updates (Valleywood, Aquatics, Athletics)
 - B. Review plans for Duchess, Greening, and Pennock Parks
 - C. Approve updated Youth Open Gym Policy and Rules
6. Committee / Staff Discussion Items
7. Input from Committee Members on Future Agendas
 - A. Future meeting items
 - Update on partnership with local youth athletic associations
 - Volunteer opportunities
 - Parking concerns at Goodwin Pickleball Complex

8. Adjourn

NEXT REGULARLY SCHEDULED MEETINGS :

Thursday, February 5, 2026: Informal (6 p.m.) and Regular (7 p.m.)

Regular meetings are broadcast, live, on Charter Communications Cable Channel 180 and on the City's website at www.applevalleymn.gov



ITEM:
PARKS & RECREATION ADVISORY
COMMITTEE MEETING DATE:
SECTION:

4.
December 4, 2025
Regular

Minutes of the November 6, 2025, Apple Valley Parks and Recreation Advisory Committee meeting.

PRESENT: Committee Chair Mark Schori; Committee Members Randy Bailey, Dave Freed, Craig Long, Noel Hammill, Jess Smith, and Jessica Merchant; Parks and Recreation Director Eric Carlson; Park Superintendent Steve Rother; Recreation Facilities Manager Brian Christianson; Golf Course Manager Jim Zinck; and Administrative Coordinator Kayla Hechsel

ABSENT: Recreation Superintendent Nate Rosa

ITEM 1. Call to Order

Committee Chair Schori called the meeting to order at 7:00 p.m. Everyone took part in the Pledge of Allegiance.

ITEM 2. Approval of Agenda

MOTION: by Bailey, seconded by Freed, approving the agenda as presented.

VOTE: Yes – 7, No – 0

ITEM 3. Audience – 10 Minutes Total Time Limit – For Items Not on the Agenda

Mike Gangelhoff, 15596 Dunberry Way, shared his concerns with the Committee about lower use of the Goodwin Pickleball Complex due to Eastview High School students always parking in spots designated for park users. The Committee added this topic to be discussed in more depth at future meetings.

Patrick Luke, 13647 Holyoke Lane, shared his positive experience creating native gardens at Sunset Park. Mr. Luke also expressed his desire to work with the City and other residents to plant native gardens or perform other environmental volunteer work at neighborhood parks throughout the City.

ITEM 4. Approval of the August 2025 Minutes

MOTION: by Long, seconded by Smith, approving the August 2025 minutes as presented.

VOTE: Yes – 7, No – 0

ITEM 5.A. Agenda Items – Approve Department Fee Schedule for 2026 (All Divisions)

Director Eric Carlson gave a brief overview of the proposed fees for 2026, sharing that modest increases were proposed for some fees while many others are remaining the same.

Committee Member Long asked if the Splash Valley season pass would also work at the new Redwood Pool. Director Carlson explained that the Splash Valley season pass is planned to only be valid at Splash Valley this year, and he also shared his desire to see how the first season of the new Redwood Pool goes before we make changes to the season pass offerings.

MOTION: by Hammill, seconded by Long, approving the 2026 Fee Schedules as presented.

VOTE: Yes – 7, No – 0

ITEM 5.B. Agenda Items – Approve 2026 Meeting Schedule

Director Carlson explained that we plan to schedule meetings for each month in 2025 (rather than only the five meetings required by City Ordinance), noting that we will cancel any unnecessary meetings. We have done this for the past few years, and it has worked well.

MOTION: by Freed, seconded by Smith, approving the 2026 meeting schedule as presented.

VOTE: Yes – 7, No – 0

ITEM 6. Committee/Staff Discussion Items

No additional items were discussed.

ITEM 7. Input from Committee Members on Next Agenda

Committee Member Freed reiterated that he would like a high-level explanation of the current Joint Powers Agreements the City has. Committee Member Long requested we add the parking concerns at the Goodwin Pickleball Complex to the agenda. Committee Member Smith reiterated that he would like an update on the current partnership with our local youth athletic associations.

ITEM 8. Adjourn

There being no further business, the Parks and Recreation Advisory Committee meeting was adjourned.

MOTION: by Bailey, seconded by Hammill, to adjourn the meeting at 7:48 p.m.

VOTE: Yes – 7, No – 0

Respectfully Submitted,

Kayla Hechsel, Administrative Coordinator

Approved by the Apple Valley Parks
and Recreation Advisory Committee
on December 4, 2025.

Mark Schori, Chair



ITEM:
MEETING DATE:
SECTION:

5.A.
December 4, 2025
Parks and Recreation
Advisory Committee
Regular Meeting Tentative
Agenda

Description: Division updates (Valleywood, Aquatics, Athletics)	
Staff Contact: Jim Zinck, Golf Manager Steve Skinner, Recreation Supervisor Nick Thompson, Recreation Supervisor	Department / Division: Parks and Recreation

Action Requested:
N/A - Informational Item

Summary:
During the regular meeting, Golf Course Manager Jim Zinck and Clubhouse Coordinator Jordan Johnson will be giving an update on the Valleywood 2025 season. Recreation Supervisor Steve Skinner will be giving an update on Splash Valley Water Park's inaugural season. Finally, Recreation Supervisor Nick Thompson will be giving an update on athletics and field rentals. Included in the agenda packet, you will find their three presentations. These are provided for informational purposes.

Background:
Jim Zinck manages Valleywood Golf Course, and Jordan Johnson oversees all clubhouse operations and part-time staff. Steve Skinner oversees operations, programs, and staffing for Splash Valley Water Park. Nick Thompson oversees all adult athletic programs and field rentals.

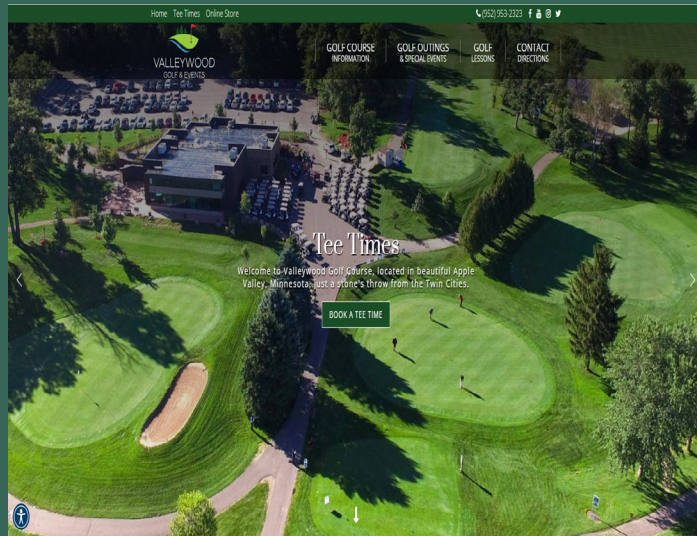
If a committee member wishes for additional details regarding a specific topic, please feel free to discuss during the agenda item or contact Eric at Eric.Carlson@applevalleymn.gov or (952) 953-2310. He will ensure questions are directed to the appropriate staff member.

Budget Impact:
N/A

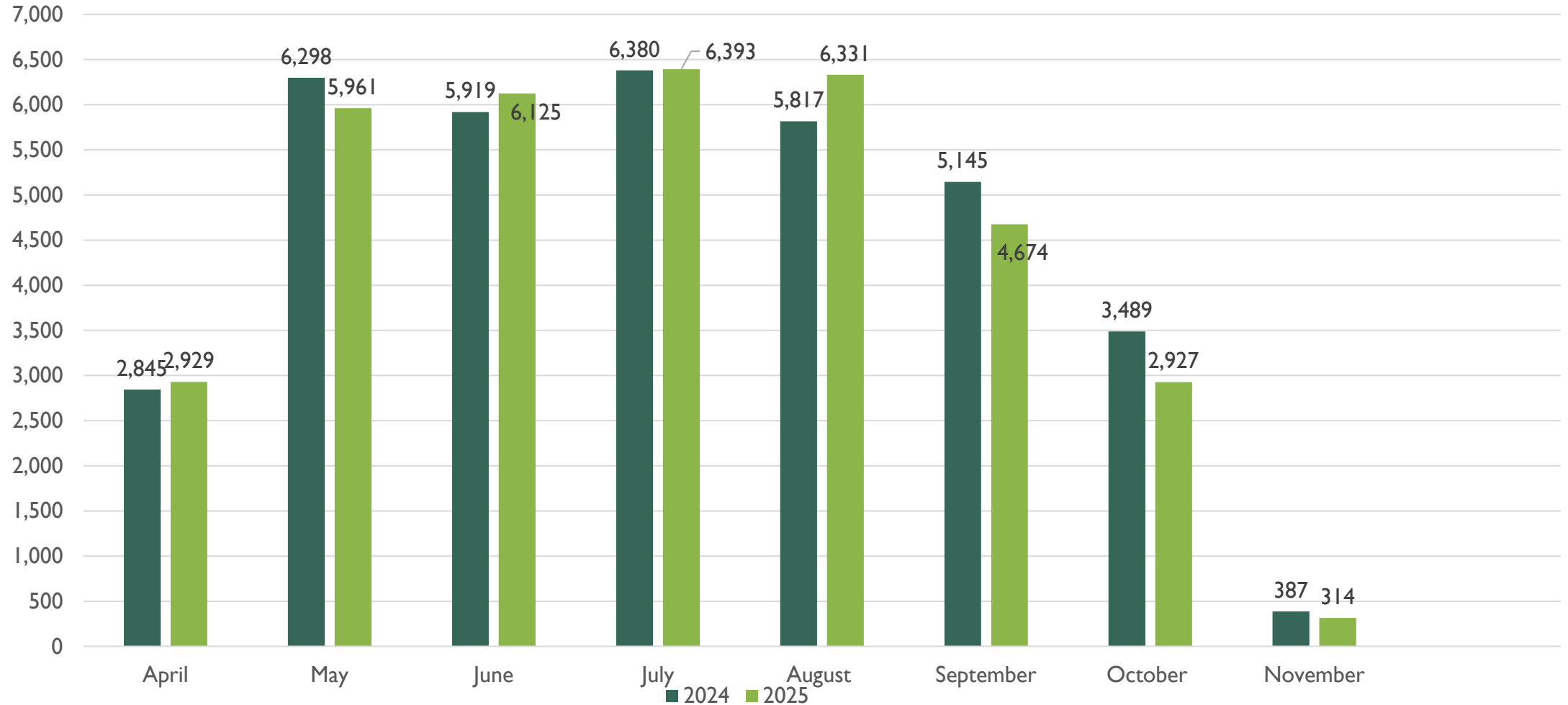
Attachments:

1. 2025 Valleywood Presentation
2. 2025 Aquatics Presentation
3. 2025 Athletics Presentation

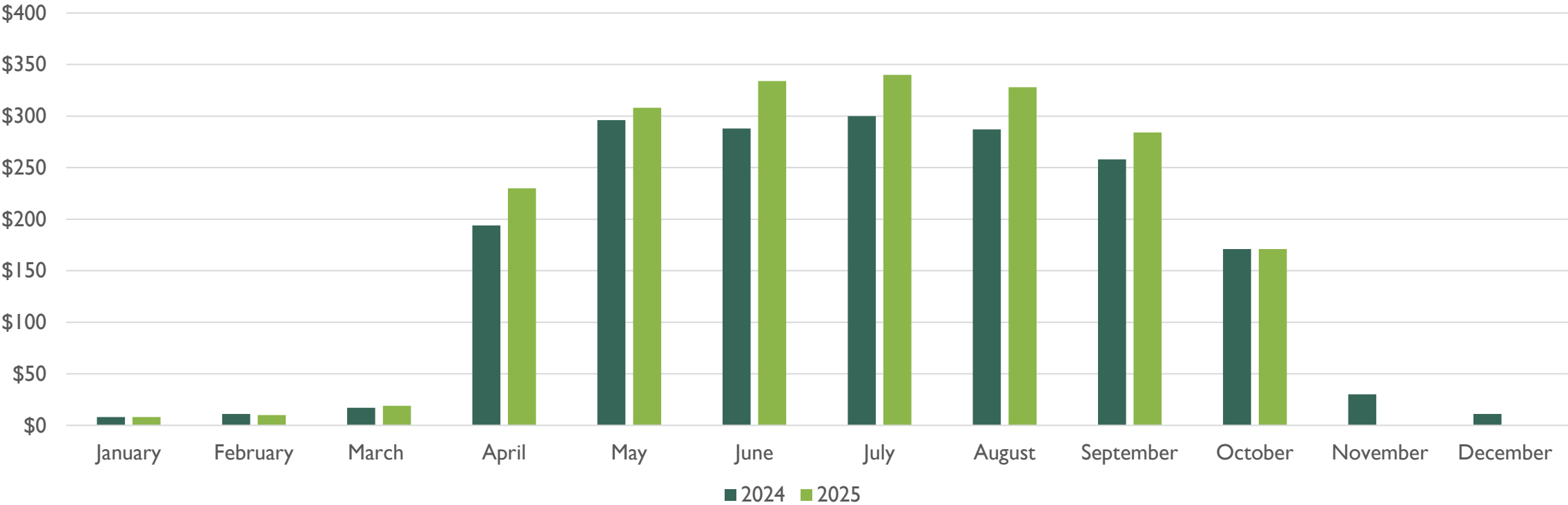
2025 VALLEYWOOD WRAP UP



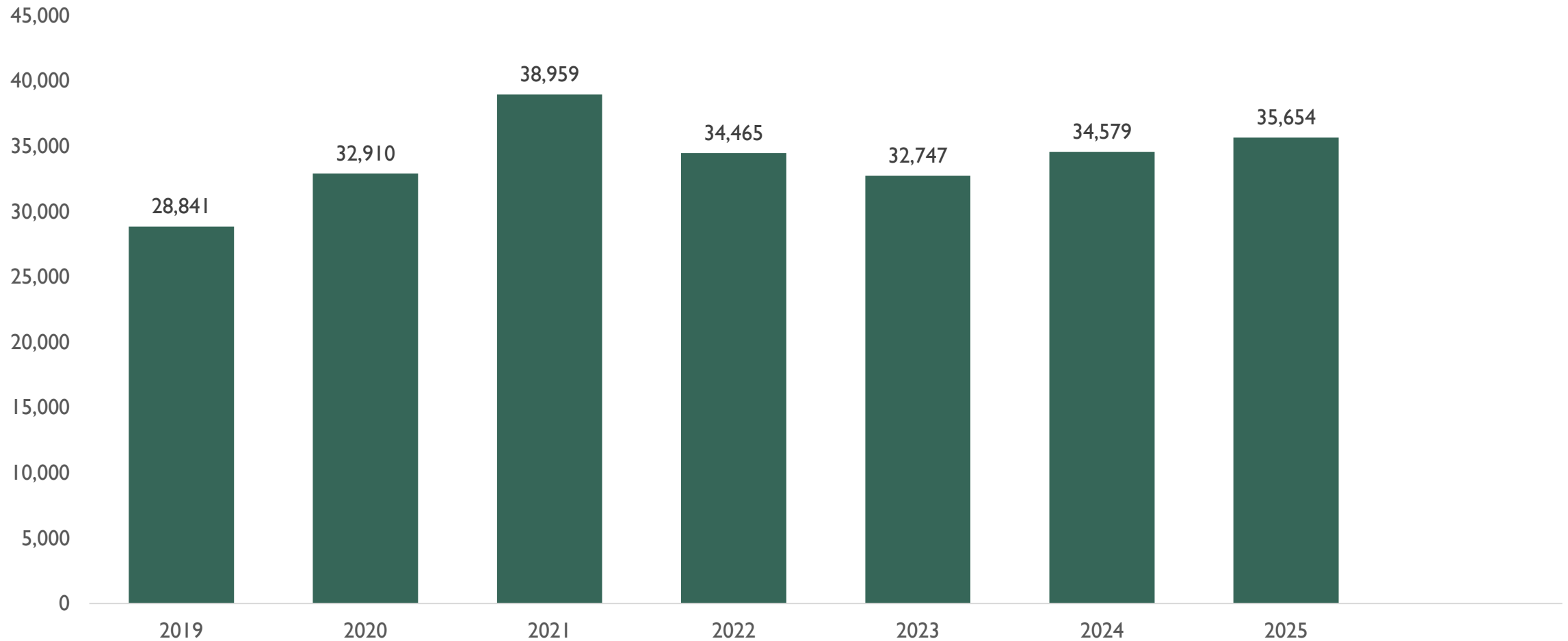
ROUNDS OF GOLF PER MONTH



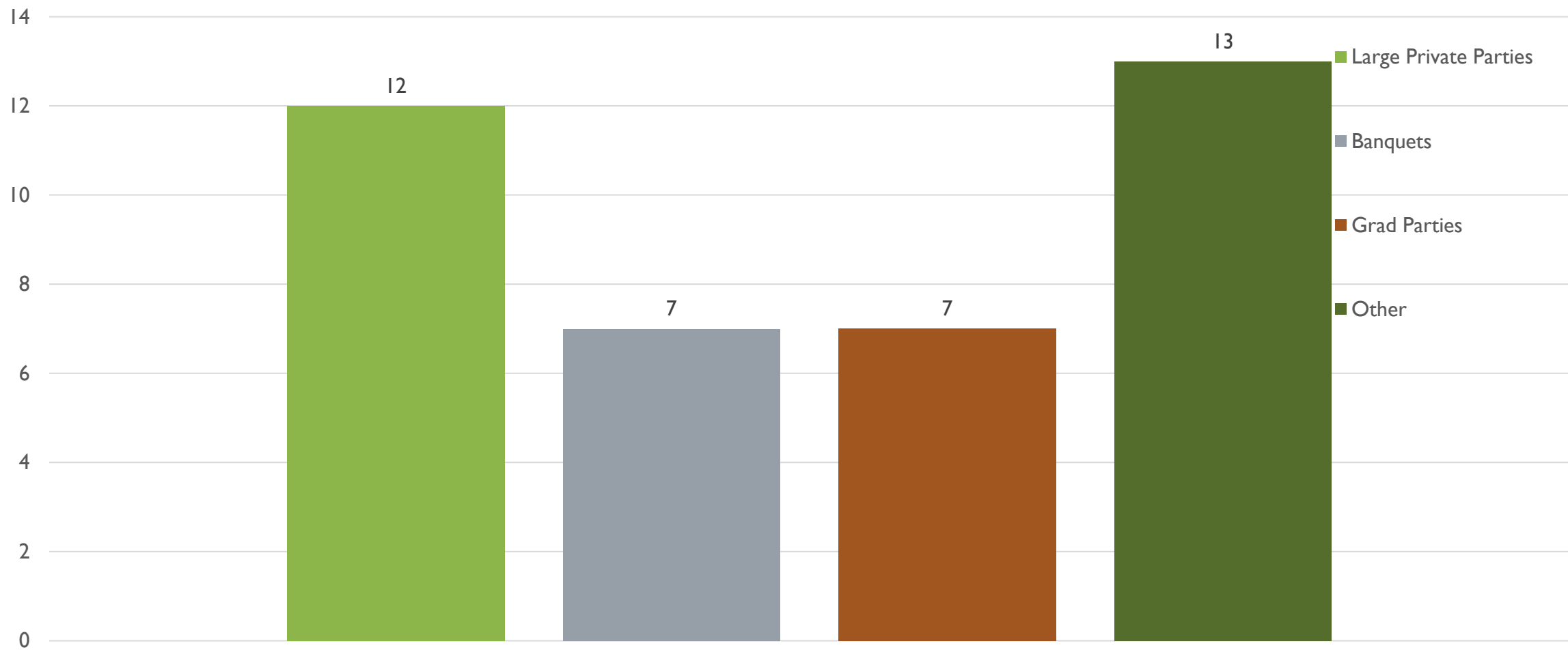
MONTHLY REVENUE



ANNUAL ROUNDS REPORT



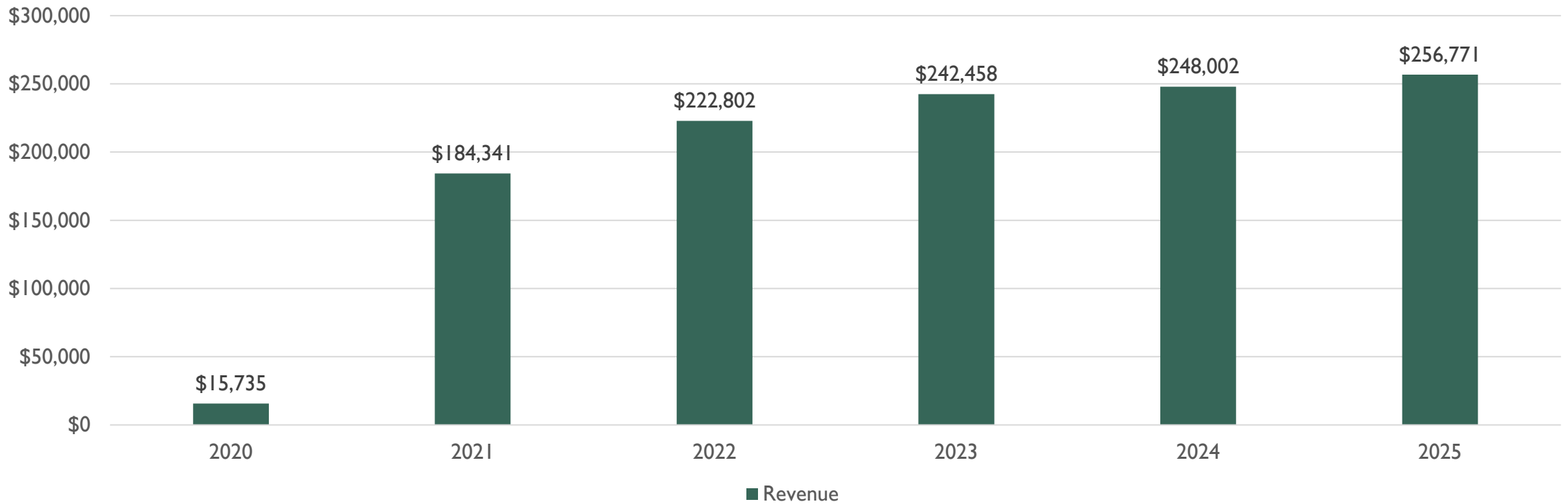
VALLEYWOOD EVENTS OVERVIEW 2025



TOTAL ANNUAL REVENUE

- 2021 – \$1,579,234
- 2022 – \$1,669,746
- 2023 – \$1,692,764
- 2024 – \$1,875,915
- 2025 – \$2,016,980 (Oct)

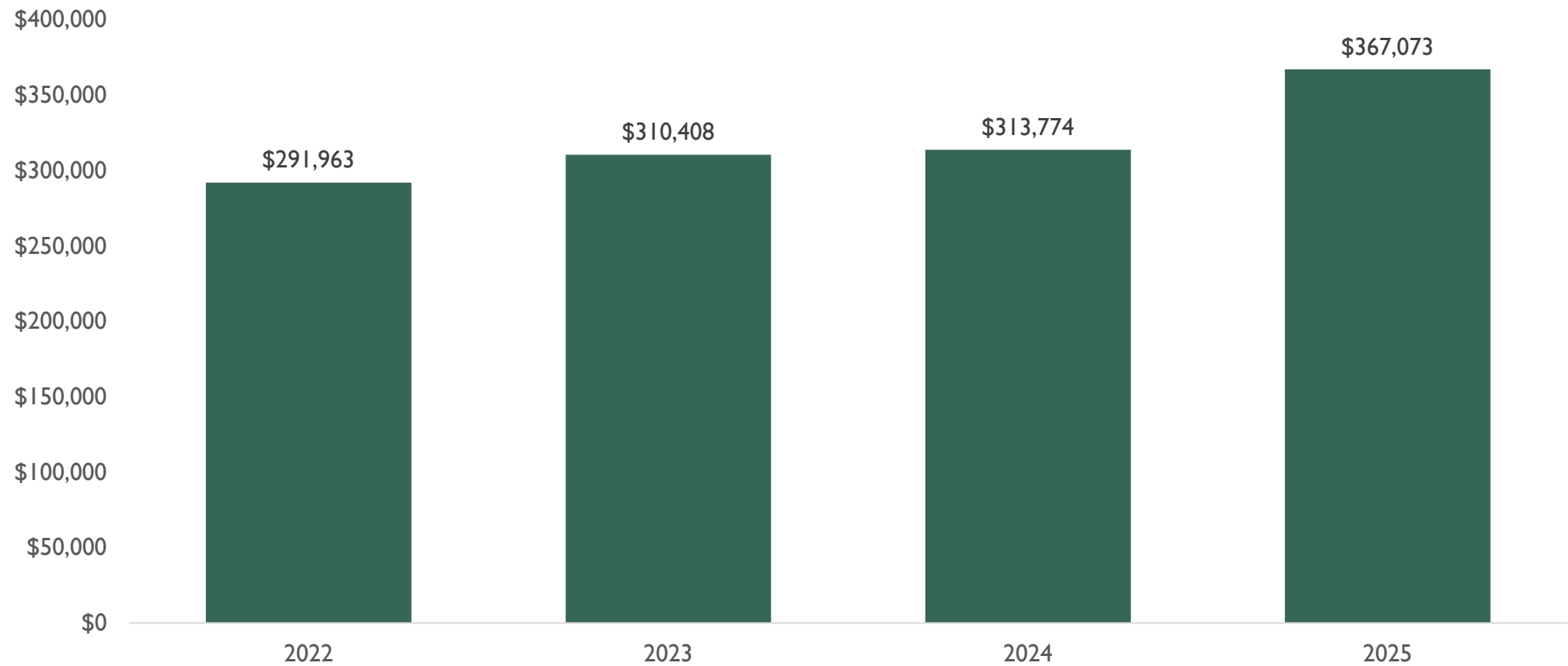
F&B ANNUAL TOTAL REVENUE



DRIVING RANGE REVENUE

- 2022 – \$83,843
- 2023 – \$69,203
- 2024 – \$112,200
- 2025 – \$149,532

RIDING CART REVENUE



WHAT WE DO AT VALLEYWOOD



VARIOUS GOLF OFFERINGS

- Men's, Women's, and Senior Leagues
- Special Rates
- Junior Season Passes and Etiquette Classes
- High school and community group golf outings
- State golf association event
 - Rules seminars
 - State golf events
 - State event qualifiers



VALLEYWOOD AS A COMMUNITY ASSET - COVER OUR COSTS

- Provide value opportunities for the community to use the facility
- High School Golf Teams
- District Nordic Ski Team
- Section 3AA & 3AAA Cross Country Section Meets
- Community/school banquets, meetings, and gatherings (POP)



MEETING SPACE

- League meetings
- Chamber and CVB meetings
- School District meetings
- City meetings & Training



VALLEYWOOD STAFF FEATURED AT MGA





Splash Valley Water Park

Inaugural Season 2025



The background features abstract, overlapping geometric shapes in various shades of blue, ranging from light sky blue to deep navy blue. These shapes are primarily located on the left and right sides of the frame, creating a modern, dynamic feel. The central area is a clean white space where the text is placed.

Steve Skinner, M.Ed.

Recreation Supervisor

The Facility





Phase One 1998

The Leisure Pool and related slides.



Phase Two 2009

Addition of the Lazy River and related slides.



Phase Three 2025

- ▶ Increased shade throughout the park.
- ▶ Mechanical and energy efficiency improvements.
- ▶ Accessibility improvements.

Renovation and Rebranding 2025



More Shade Throughout the Park



Cabana Rentals



Birthday Party Packages Added



Birthday Packages Include:

- ▶ Entry for Ten Guests with Additional Entries Available for Purchase.
- ▶ An Ice Cream Treat or Slushie for each child.
- ▶ Use of the Party Pavillion.
- ▶ A Splash Valley Beach Towel or an SPF 50 T-Shirt.



YOU OTTER HAVE YOUR BIRTHDAY AT



YOU OTTER HAVE YOUR BIRTHDAY AT



Splash Valley
WATER PARK

Apple Valley
Minnesota



More Fun for the Little Ones

New for 2025 Season Passes



Cabana and Shaded Table Rentals



Increased seating
throughout the
park



Lazy River Cabanas



Currently Available for Holiday Gift Giving

- ▶ Season Passes
- ▶ 10 Discount Entry Sets (punch cards)
- ▶ Cabana Rental Vouchers

Concession Improvements



The 2025 Summer Season

Cold and Windy to start, then very hot for July and August. Some impacts from poor air quality.

Attendance for 2025

58,101 Open Swim Entries

6,986 Water Walking Entries

65,087 Total Attendance





Athletics & Fields

Youth athletics, adult leagues, and field permits



Youth Athletics



Proud partner with VAA, EVAA, Fusion Softball, Valley Lacrosse, and Legion baseball.

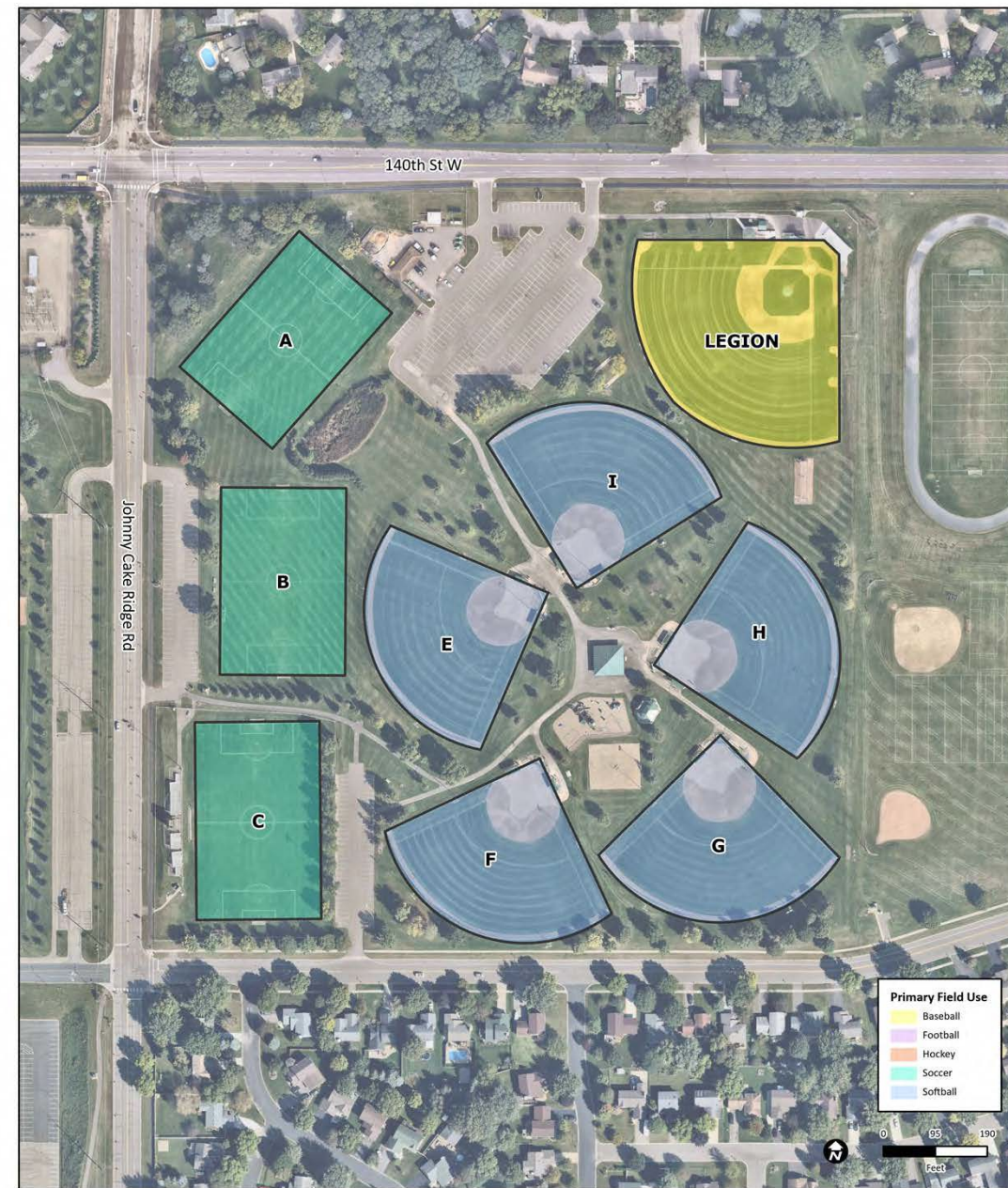
Local youth athletic organization use of City fields:

- 153 permitted outdoor fields
- 4600+/- youth athletes annually
- 13,000+/- hrs. of local youth athletic organization field use annually
- Eight tournaments
- Navigated temporary loss of fields due to referendum projects



Field Rentals & Tournaments

- Adult baseball and soccer teams, club youth baseball and softball, soccer leagues, and tournaments
- Anticipating 23+ large-scale tournaments for 2026 season
- Revenue
 - \$151,811 in 2024
 - \$171,388 in 2025



Adult Athletics

- **Softball**
 - Summer & fall leagues 4–5 nights a week
 - 102 teams in 2025
 - Partnered with Eagan to host their teams temporarily during fall facility construction.
- **Kickball**
 - Summer & fall league Th evenings
 - Collaborative league with South of the River Recreators (S.O.R.R.)
- **Bean Bags**
 - Indoor leagues at AVCC, Oct.–May
 - Outdoor leagues at Johnny Cake, June–Oct.
 - 91 teams in 2025



Volleyball

- Sand leagues expanded to two seasons
- Indoor leagues offered five nights/week, 383 teams in 2025
- Mid-Winter Fest Tournament had 84 teams, up 24% from 2024
- Added weekday tournaments during non-league times.
(Valentine's Day, Halloween, Holiday Break)
- Total tournament participation up 61%
- Clinic participation up 22.6% (222)



Basketball League Collaboration with Eagan

- Apple Valley Community Center hosts Sunday leagues
- Eagan hosts Wednesday leagues
- Fall, Winter & Spring leagues
- 51 teams between all seasons in 2025
- Prior to collaboration, averaged 6.5 teams per year 2022–2023.



Adult Athletics Free Agents

- applevalleymn.gov/freeagent
- 232 individuals in past year
- The free agent list helps...
 - existing teams to find subs
 - create teams entirely from the free agent list
 - restock existing teams' rosters so they can continue to play.

Adult Athletics Free Agents Needed

If you are new to the area, have been out of organized athletics for a while, or just want to play adult sports but can't find enough teammates, become a free agent. This is a free service provided to help connect players with teams. The list of free agents is available to our adult athletics team managers to pick up players as needed, or if there are enough interested free agents, we'll attempt to form a team from the list. Names will remain on the list for one year. Please note, there is no obligation for a team to add a player from the list or for a player to join a team that contacted them from the list. The free agent list is simply a connection service, and the City is not responsible for any outcomes of connections. Adults must determine if the connection is the right fit for them.

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

Free Agent Application Details

1. Name *

Enter your answer



Pickleball

- Lessons offered year-round, 96 participants in 2025
- Leagues offered indoors and outdoors – 92 teams participated
- Open pickleball at Community Center
- Court rental at Community Center
- Hosted Rotary tournament



 **Apple Valley**
Parks & Recreation

PICKLEBALL

- Intro to Pickleball lessons
- Lessons adapted to individuals' skill level
- Ladder Leagues
- Open Play on indoor and outdoor courts
- Indoor court rentals
- 6 indoor courts, 24 outdoor courts (8 with lights)

 applevalleymn.gov/pickleball

 (952) 953-2300

 14603 Hayes Rd.

Register today
applevalleymn.gov/register



Adult Open Gyms

ADULT & 14+ OPEN GYMS

Apple Valley Community Center, 14603 Hayes Rd



OPEN BADMINTON

Up to six courts available. Ages 14+. All skill levels are welcome. Attendance is not capped and refunds are not issued. Daily admission starts at posted start time; admission pass holders may check in up to 30 minutes early while. Play one game then rotate off the court, placing paddles in paddle organizer for next game. Groups cannot skip over individuals in queue.



	NOV-MAR	APR-MAY; SEPT-OCT	JUN-AUG
SUN	6:30-9:30PM	6:30-9:30PM	5-8PM
MON			
TUE	**12-2PM	**12-2PM	12-2PM 6:30-9:30PM
WED	6:30-9:30PM	6:30-9:30PM	6:30-9:30PM
THU	**12-2PM	**12-2PM	12-2PM 6:30-9:30PM
FRI			
SAT	*3-6PM	3-6PM	3-6PM

*1st and 3rd full weekend of each month
**No play during ISD 196 K-12 no-school days

OPEN PICKLEBALL

Ages 14+. All skill levels are welcome. Attendance is not capped and refunds are not issued. Players rotate out each game when courts are full. Groups cannot skip over individuals in queue.

	NOV-MAR	APR-MAY; SEPT-OCT	JUN-AUG
SUN			Some courts are available to rent. Call 952-953-2300 for rates and availability.
MON-FRI	8:15-11:30AM	8:15-11:30AM	
SAT	*8:15-11:30AM	8:15-11:30AM	

*1st and 3rd full weekend of each month

ADMISSION FEE

\$5 single admission for all open gyms without pre-registration, or 10-time admission passes at \$40 for residents or \$45 for non-residents.

Online: applevalleymn.gov/register

Phone: 952-953-2300

In-person: Apple Valley Community Center

COURT RENTAL

Call 952-953-2300 for price, availability & reservation.

OPEN VOLLEYBALL

Up to six courts available. Ages 18+. Play levels range from A/BB (very competitive) to recreational. Daily admission starts at posted start time; admission pass holders can check in up to 30 minutes early. Groups cannot skip over individual in queue.



- Attendance capped at 144 when six courts are available and 72 for three; refunds are not issued
- Sat & Sun: International open play (play two sets then rotate out to allow equal playing opportunity)
- Mon format: Five courts international open play, Hardwood North court is King's/Queen's Court where winning team stays

	NOV-MARCH	APRIL-OCT.
SUN	*3-6PM	3-6PM
MON	6:30-9:30PM	6:30-9:30PM
TUE-FRI		
SAT	*3-6PM	3-6PM

*1st and 3rd full weekend of each month

LUNCH HOUR OPEN BASKETBALL

Ages 18+. All skill levels are welcome. Players rotate out each game when courts are full.

	SEPT-MAY
SUN	
MON-FRI	**11:30AM-1:30PM
SAT	

**No play during ISD 196 K-12 no-school days

SCHEDULE EXCEPTIONS

*Tournaments, holidays, and special events can affect weekend open gym availability. Confirm schedule at applevalleymn.gov/adultopen gym.

**ISD 196 non-school day programming can affect open gym availability. Confirm schedule at applevalleymn.gov/adultopen gym.

OPEN GYM SCHEDULE

The current and upcoming month's adult & 14+ open gym schedules can be viewed at applevalleymn.gov/adultopen gym



- Volleyball Mon, Sat & Sun
- Badminton Tues, Wed, Th, Sat, & Sun (added three days due to high demand)
- Pickleball daytime Mon-Fri and seasonal Saturdays
- Lunch hour open basketball Mon-Fri
- 20,890 total admissions in Nov. 2024 through Nov. 2025, up 18.6% from previous year

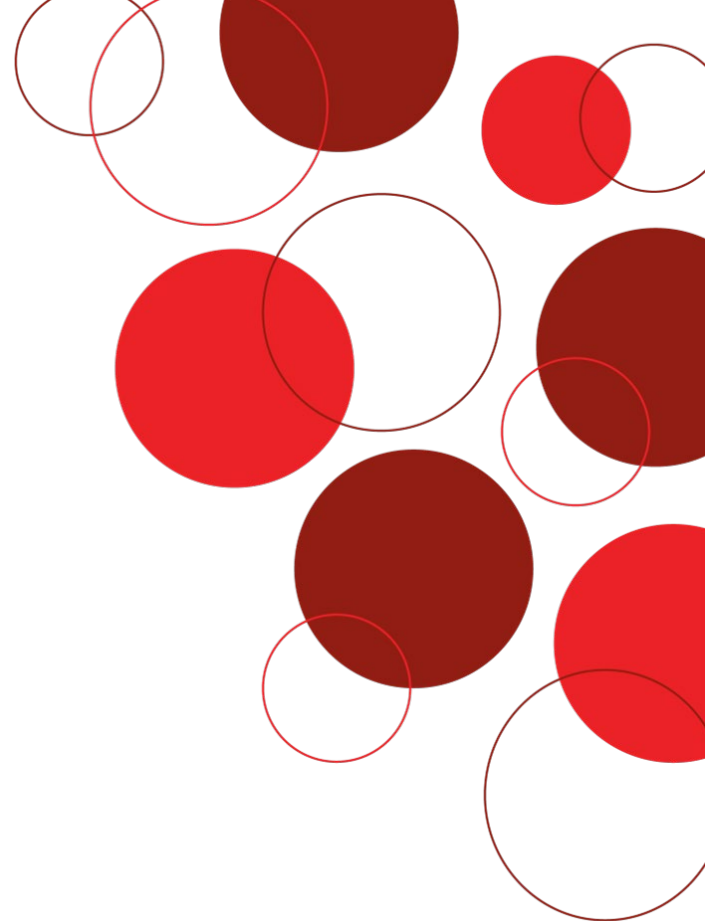
Questions?

Nick Thompson

Recreation Supervisor

nick.thompson@applevalleymn.gov

(952) 953-2316





ITEM:
MEETING DATE:
SECTION:

5.B.
December 4, 2025
Parks and Recreation
Advisory Committee
Regular Meeting Tentative
Agenda

Description: Review plans for Duchess, Greening, and Pennock Parks	
Staff Contact: Eric Carlson, Parks and Recreation Director Steve Rother, Parks Superintendent	Department / Division: Parks and Recreation

Action Requested:

Review plans for Duchess, Greening, and Pennock Parks

Summary:

Parks & Recreation staff is working closely with Engineering staff to deliver improvements to the SW neighborhoods in Apple Valley. Engineering is planning a multi-year road, water, sewer, and storm sewer improvement project. A large part of the cooperation between Parks & Recreation and Engineering is to improve the storm water treatment in the area, specifically at Duchess, Greening, and Pennock Parks.

As part of the process, we have engaged the public through open houses and online surveys, encouraging residents to provide input on both proposed playground features and colors at all three parks, as well as the proposed stormwater amenities, plantings, and active infiltration area at Pennock Park. This community engagement strategy is consistent with the feedback process that we have used for all other recent park improvement projects (with the stormwater amenities being unique to this project). Community participation in the surveys has been very high (Duchess 130+, Greening 75+, Pennock 80+), with comments commonly suggesting ADA accessibility, natural planting features, new courts, and trails. In addition to outreach on the park design, we have also been in contact with the neighborhood regarding the future street reconstruction projects. Between the two open houses and responses to general postcard information, we've gathered feedback from an additional 50-60 residents.

Included in this packet is a presentation with updated plans for each park. This is included for informational purposes.

Background:

Apple Valley has been working toward improved water quality for many years. In 2017, the City utilized state grant dollars to complete a Subwatershed Assessment that identified the best

locations for water quality improvement projects.

Apple Valley, in cooperation with partners at the City of Burnsville and the Black Dog Watershed Management Organization, has been successful in reducing total phosphorus loads within the Apple Valley drainage area. This included installing Whitney Pond in Keller Park (2009–2011), the expansion of Redwood Pond in Redwood Park (2019–2020), and diverting storm sewer along Redwood Drive from the lake into Whitney Pond. Our goal for downstream Keller Lake is to meet phosphorous reduction numbers and ultimately be removed from the state’s impaired waters list.

Lake management requires an adaptive management approach. These grant-funded projects help to control the external nutrient load to the lake but are also paired with in-lake projects such as fisheries, nutrient, and plant management. Additional projects have included an in-lake alum treatment project, aquatic plant transplanting, and goldfish management.

The City is very excited to bring these projects forward for multiple reasons. Providing flood risk reduction to a neighborhood of this size is very ambitious and is an opportunity for Apple Valley to set an example of incorporating a balance between resiliency and functionality in stormwater design. Additionally, the \$5 million in grant funding for the project provides significant cost savings to the City’s stormwater fund and will allow us to stretch those dollars further.

Budget Impact:

Funding for the Duchess, Greening, and Pennock Parks improvement projects will come from the successful 2023 Parks Bond Referendum with some supplementation from the awarded MCPA grant.

Attachments:

1. Duchess, Greening, and Pennock Presentation



Apple Valley Parks & Recreation

Park and Recreation Advisory Committee

Duchess, Greening, Pennock Park Plan Overview
Thursday, December 4, 2025

City of Apple Valley – Parks & Recreation Department

Experiences That Last A Lifetime



City of Apple Valley

Mission, Goals, Keys to Success

Mission

The City of Apple Valley is pledged to promote and enhance the health, safety, and general well-being of its citizens and all who visit the City.

Goals

Provide a full range of municipal services
Encourage active participation in city government activities
Promote quality development
Provide a balance of residential, commercial, and public uses
Promote employment opportunities within the community
Experiment with new ideas in the delivery of public services
Transmit to future citizens a better and more beautiful community

Keys to Success

1. Service
2. A Great Place to Live
3. Business Oriented
4. Safe
5. Parks to Experience
6. Healthy and Active
7. Sustainable
8. Accessible
9. Successful Downtown
10. Exceptional Learning
11. Technology and Innovation
12. A Community for a Lifetime

2026 Neighborhood Park Improvements

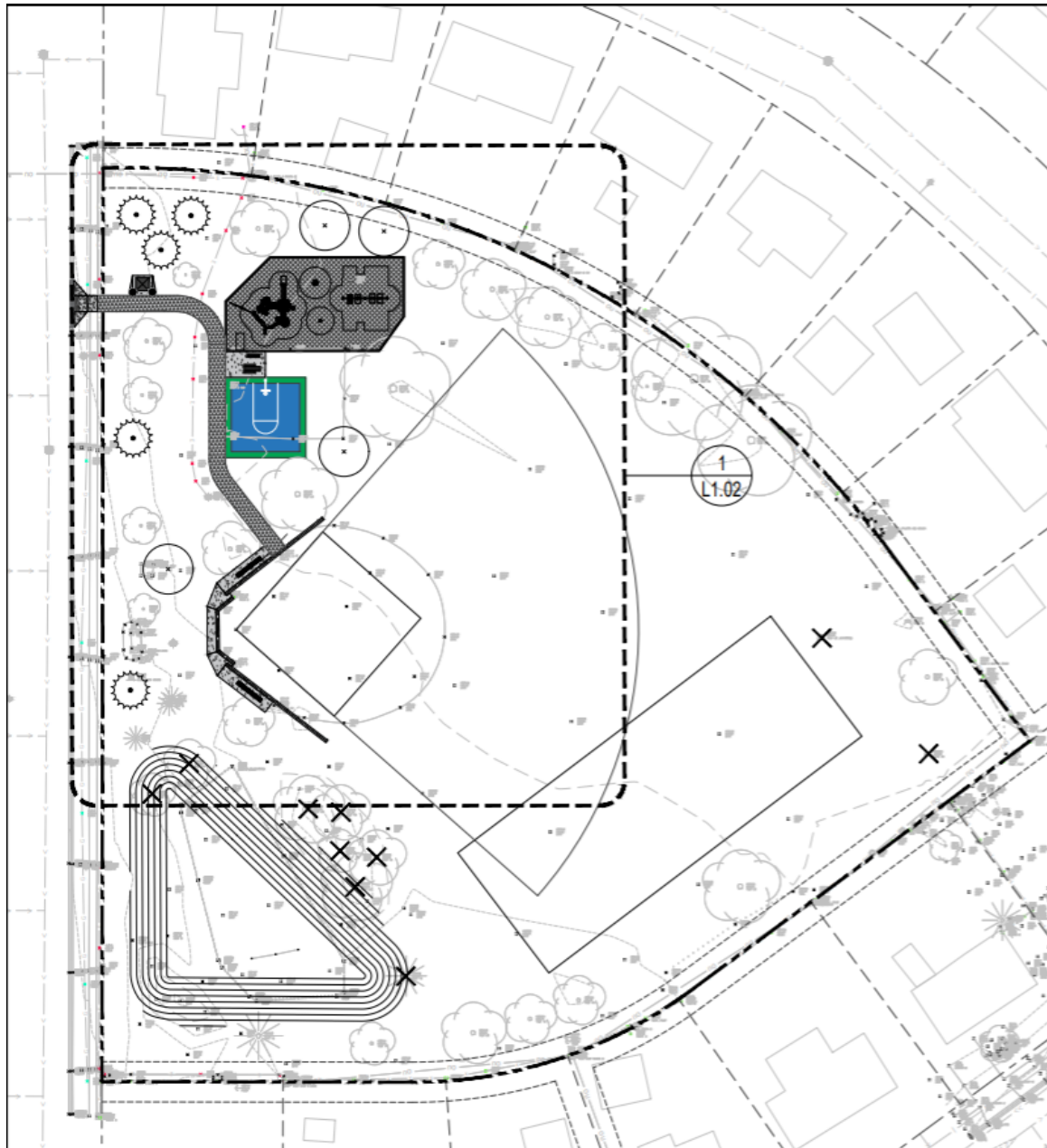
- Apple Valley East, Belmont, Cedar Knolls, Delaney, Duchess, Faith, Findlay, Largen, Greening, Hagemeister, Longridge, Moeller, Pennock, Tintah, and Wallace Parks
- Courts, trails, playground equipment, ADA access
 - Hagemeister tennis court lights
- Working closely with Engineering on storm water improvements (Duchess, Greening, and Pennock Parks)



Duchess Park

- New playground
- New basketball court
- New ballfield backstop
- ADA access
- Infiltration basin
- Underground storm water vault



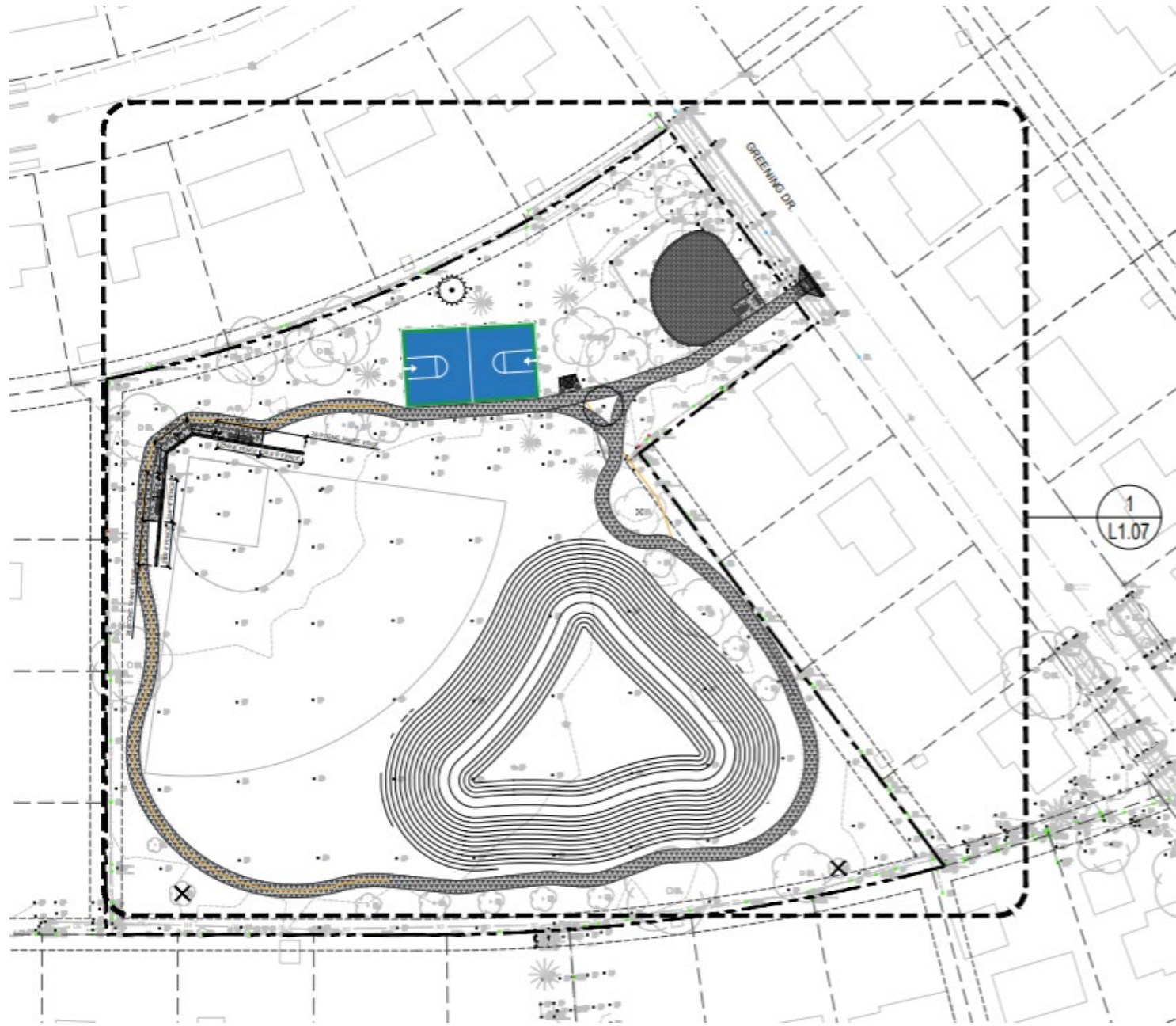




Greening Park

- New playground
- New basketball court
- New ballfield backstop
- ADA access
- Infiltration basin
- No looped trail around park



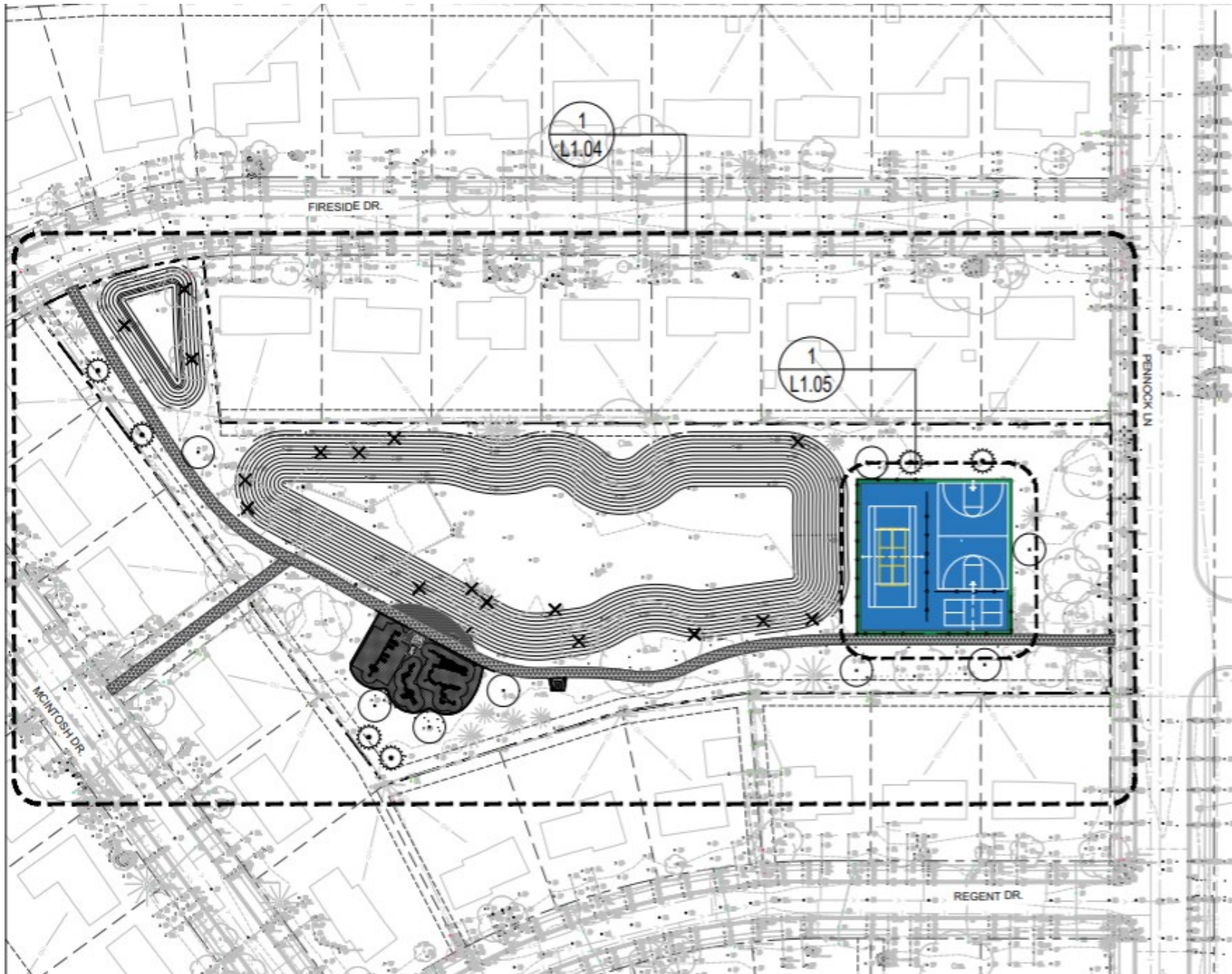


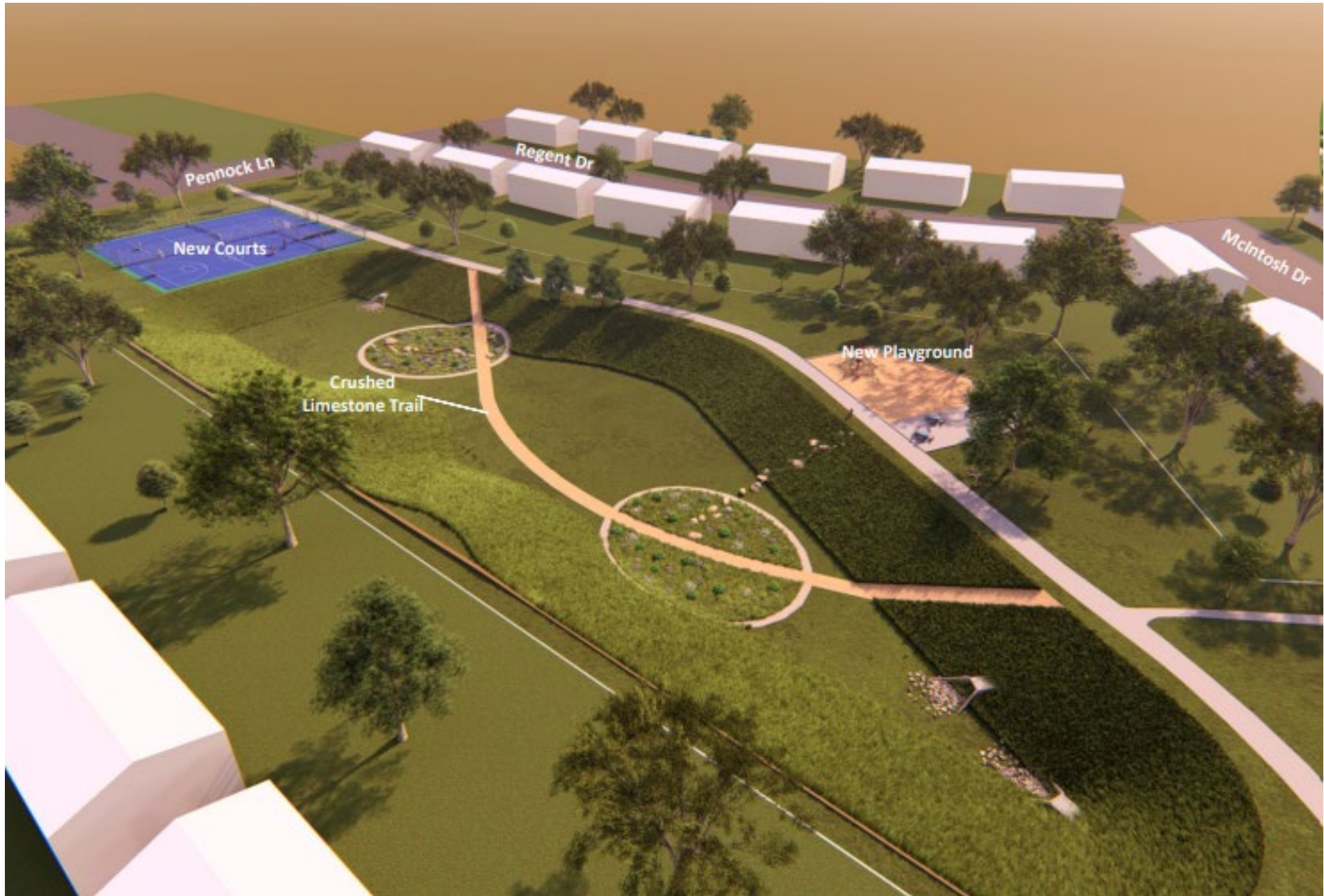


Pennock Park

- New playground
- New tennis, pickleball, basketball court
- ADA access
- Infiltration basin









ITEM: 5.C.
MEETING DATE: December 4, 2025
SECTION: Parks and Recreation
Advisory Committee
Regular Meeting Tentative
Agenda

Description: Approve updated Youth Open Gym Policy and Rules	
Staff Contact: Nate Rosa, Recreation Superintendent	Department / Division: Parks and Recreation

Action Requested:
Approve updated Youth Open Gym Policy and Rules

Summary:
Youth Open Gym is a program of the Apple Valley Parks & Recreation Department. The program maintains a consistent, year-round schedule and offers gym space at the Apple Valley Community Center for middle school and high school students to play basketball and volleyball with their peers.

Providing the community's youth with a safe space to exercise, socialize, and play has always been the goal of the program. To maintain this vision over the years, staff have made many adjustments to the program's rules and operating procedures. These adjustments account for challenges, shifts in attendance, and changes in technology.

Recreation staff recently reviewed Youth Open Gym operations and created the attached, revised policy as a resource for all staff and participants to reference when situations or questions arise. This formal policy has been compiled after several rounds of feedback from staff and has been reviewed and approved by the City Attorney's office.

Staff are seeking the Committee's review and approval of the formal Youth Open Gym Policy and Rules. If approval is given, staff will take the revised policy to the City Council for official adoption in December.

Background:
Youth Open Gym is a decades-long, free program for youth in grades six through twelve that operates out of the Apple Valley Community Center. The program typically occurs after school on weekdays from 2:30–4:30 p.m. and from noon–2 p.m. on weekends when the gyms are not in use for tournaments. Unlike Family Open Gym, which is another free gym program, parents or guardians are not required to supervise their child during Youth Open Gym. Youth are required to have an account in CivicRec (our Recreation Management software) and check in at the front desk

prior to entry.

Budget Impact:

N/A

Attachments:

1. Youth Open Gym Policies and Procedures
2. Youth Open Gym Code of Conduct and Rules



Parks & Recreation
Phone: (952) 953-2300
Parks@AppleValleyMN.gov

14603 Hayes Rd
Apple Valley, MN 55124

Youth Open Gym

Policies and Procedures

Overview

Youth Open Gym is a free program for children in grades 6–12 to have access to Apple Valley owned gymnasiums for open play. This program is offered exclusively at the Apple Valley Community Center (AVCC) located at 14603 Hayes Rd.

Schedule

Youth Open Gym occurs during the following dates and times:

- Monday–Friday, 2:30–4:30 p.m.
- Saturday, noon–2 p.m.

Exceptions

Youth Open Gym will not occur during the following days or times:

- Holidays: Easter, Fourth of July, Thanksgiving Day, and Christmas Day
- When there is a tournament in the Apple Valley Community Center gymnasiums
- Unforeseen weather, building, and scheduling incidents
- Other dates or times as determined necessary by the Director of Parks and Recreation

Bonus Days

On weekdays when ISD 196 is not in session for grades K–12, Youth Open Gym may be offered during time established by the Director of Parks and Recreation.

Participant Age

- Students in grades 6–12
- High school graduates are permitted to play through September 1 following their graduation

Program Entry Requirements

ISD 196 Students

To participate in Youth Open Gym, the participant shall be an ISD 196 student and must register for the program. Registration must be pursuant to the form and method provided by the City. Once registered, the participant must present one of the following to the AVCC front desk staff each time they wish to enter the gym:

- Youth Open Gym registration card;
- Digital copy of Youth Open Gym registration card barcode (e.g. photo of their card) and photo ID; or
- Photo ID (e.g. ISD 196 student ID, driver's license, state ID)

Non-ISD 196 & Homeschooled Students

For a non-ISD 196 or homeschooled student to participate in Youth Open Gym, a parent or guardian must register the participant. Once the student is registered, the same entry requirements as above apply.

Youth Open Gym Registration

Participants must be registered for Youth Open Gym through CivicRec, the Apple Valley Parks & Recreation online software. The method of registration is for a parent or guardian to create an account in their name, add their child to their account, and register their child for the Youth Open Gym program. However, ISD 196 students may register themselves if they include a parent or guardian name, phone number, email address, and home address in their online account.

To register, participants may access CivicRec on their personal device by visiting AppleValleyMN.gov/register or by using the customer kiosk in the AVCC lobby. Once the participant is registered, they will receive their Youth Open Gym card from front desk staff.

Adults in Youth Open Gym

- Adults are permitted in the gym during Youth Open Gym but must be a parent or guardian of a youth participating at the time.
- Adults must sign in at the front desk before entering the gym.
- Staff will escort adults to the gym.
- Adults are only permitted to be spectators, not participants.

Youth Open Gym Card Activation Directions

Once a student has successfully registered for Youth Open Gym in CivicRec, he/she must obtain from the City/Parks Department the registration card, which requires transfer to the participant in person.

Staff Responsibilities During Youth Open Gym

- On weekdays during Youth Open Gym, whenever possible two city employees will be stationed at the front desk.
- Monitor to ensure participants stop at the front desk to check in (i.e. scan their card or present a photo ID before entering the gym).
- Ensure participants use their issued registration scan card and not someone else's. If staff suspects a participant is using a card for a different person, then staff shall ask for a photo ID to verify their identity.
- Scan cards: participants should have their scan card each time they come to Youth Open Gym, however, this is not always the case. If the participant does not have their card with them, staff shall ask for a photo ID (school ID, Schoology photo, driver's license, or state ID) to verify the person is registered in the Youth Open Gym program.
- Issue cards to new members and replacement cards when needed (replacement cards cost \$5).
- Move ball racks out of storage. (Night and Weekend Staff)
- Inflate basketballs and volleyballs as needed.
- Make sure food and non-water beverages stay out of the gyms.
- Raise or lower volleyball nets as needed.
- Monitor activity by checking security cameras.
- Walk through the gyms, hallways, and restrooms every 30 minutes.
- Ensure locker rooms, the south entry doors, and sport court entry door (when sport court is not in use) are closed and locked.
- Pick up trash in gyms and hallways. (Night and Weekend Staff)
- Mop spills in gyms and hallways. (Night and Weekend Staff)
- If custodial or maintenance assistance is needed on weekdays between 2:30–6 p.m., please contact Maintenance personnel at the Apple Valley Senior & Event Center (PHONE: 952-412-2446). If not available, staff may reach out to maintenance personnel at Hayes Areana (PHONE: 612-281-7592).
- If a situation arises where blood and/or bodily fluids are present, direct the Youth Open Gym participants to exit the affected area and close off access to the area until the site has been properly cleaned and sanitized.
- Remind students to quiet their voices and refrain from bouncing balls in the hallways when needed.
- If organized practices or training are taking place, the Building Supervisor shall advise the instructor or coach that organized practices or training are not permitted in Youth Open Gym and the adult is welcome to sit on the sidelines. If the adult refuses to comply, call the police for assistance to remove the person.

Improper Behavior in Youth Open Gym

Youth Open Gym Rule Violations

The following conduct is prohibited and may be grounds for order to vacate the building, suspension or revocation of registration, or both and are not limited to this list or all-encompassing:

- Fighting
- Theft
- Participating in the program without valid registration
- Harassment and bullying
- Misuse of equipment or damage to equipment or property
- Food and beverages in the gym
- Verbal harassment, profanity, obscenity, or slurs
- Team or organized practices or instruction
- Wheeled equipment (e.g. bicycles, inline skates, skateboards, etc.)
- Intimate physical contact or any sexual behavior

If a Violation of Code of Conduct or Rules Occurs

On-duty staff shall complete the following:

- Document what happened, noting the time, location, and names of the individuals involved, in the logbook.
- If a Building Attendant witnesses the incident, please let the Building Supervisor know.
- Staff must prioritize personal safety first. If able to remain safe, staff should use verbal directions to de-escalate the situation. Staff should immediately contact the Apple Valley Police Department for any physical altercations or when an unsafe situation occurs.
- Ask involved participants to leave the gym and come to the front desk.
- Request that they give you their Youth Open Gym card or photo ID so you can record their name and card number. Return their card to them once you have logged their information.
- Explain to them that they are suspended for either one or two weeks. Let them know the date they are eligible to return.
- Ask them to sit in the vestibule for their ride home. They are not to remain in the lobby or hallways.

Call the Police

Call 911 immediately if any of the situations below occur. Then please contact the Recreation Supervisor in charge of the program.

- Threats against people or the facility
- Weapons are brandished or presence of a weapon is referenced
- Harassment and bullying
- Theft
- Alcohol or drug use
- Physical altercations
- An adult deliberately ignores the sign-in requirement and enters the gym
- An adult who is conducting a practice or skills session and ignores staff's request to discontinue their instruction

Penalties for Improper Behavior or Violations of Code of Conduct or Rules

One-Week Suspension

Issued when participants: sneak into the gym or sneak in other students; enter restrooms of opposite gender; bring food and beverages into the gym after being told this is not allowed; disrupt with excessive noise in the hallway or lobby after being told this is not allowed; misuse equipment; swear or use inappropriate language; use of someone else's scan card; or supply a scan card for someone else.

Two-Week Suspension

Issued when participants: fight with, harass, or bully others; damage the building or equipment; or commit additional violations previously classified under the one-week suspension category.

One-Year Trespass

Issued when participants have a third violation or are involved in an incident that requires contacting the police (see "Call the Police" section above). Once police are called, trespassing becomes the responsibility of law enforcement and full-time staff.

Behavior Infraction	Penalty
First Violation	One- or Two-Week Suspension
Second Violation	One- or Two-Week Suspension
Third Violation	One-Year Trespass

AVCC YOUTH OPEN GYM CODE OF CONDUCT & RULES

Appropriate behavior is expected from all participants, patrons, and guests using the Apple Valley Community Center to ensure a safe and enjoyable experience for everyone.

The following are in place to promote safety, respect, and the well-being of all.

Unsafe or Disruptive Behavior: Fighting, bullying, or any actions that disrupt activities, create an unsafe environment, or endanger others' health and safety are prohibited. If you see something, notify the staff at the front desk immediately.

Adults and Parents: All adults and parents must check in at the front desk and be escorted to Youth Open Gym. Adults and parents must remain on the sidelines and are not permitted to participate.

No Food or Beverage in the Gyms: Other than water, all food and beverages in the gyms are prohibited.

Property Damage, Vandalism, or Theft: Damage, defacing property, theft, or misuse of any property, whether private or AVCC property, is prohibited.

Language, Harassment, or Disturbances: Verbal harassment, profanity, obscenity, slurs, or excessive noise that disrupts others is prohibited.

Behavior Toward Staff: Failure to follow directives and instruction from AVCC staff is not acceptable.

Athletic Equipment: No use of athletic equipment outside of gym.

No Vaping, Smoking, Use of Illegal Substances, or Burning of Scented Materials: Vaping, smoking of tobacco or marijuana, using illegal substances, or burning of scented materials inside the buildings is prohibited.

Congregating in Restrooms: Congregating in any restrooms other than for designated specific purposes is not allowed. Devices with recording capabilities are not to be used in these areas.

Public Displays of Affection: Intimate physical contact or any sexual behavior is not allowed.

Wheeled Articles Restricted in the Buildings: For the safety of others, unauthorized wheeled articles or instrumentalities, including bicycles, inline skates, roller skates, scooters, and skateboards, are prohibited inside the building.

Unauthorized Access: Attempting to access the buildings without proper check-in, such as letting others in the emergency exits, or attempting to enter areas not open to the public is prohibited.

Organized Team Practices or Skills Training: Any activity appearing to be team practice or organized skills training, including the use of training aids, is not permitted.

Failure to follow the code of conduct or rules may result in suspension or termination of the program.