



## January 20, 2026 Cemetery Advisory Committee Meeting Agenda

2:00 PM

Apple Valley Municipal Center  
7100 147th Street West, Apple Valley

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1. Call To Order
2. Approval Of Agenda
3. Audience - 10 Minutes Total Time Limit - For Items Not On This Agenda
4. Approval Of Minutes
  - A. Approve Minutes of October 21, 2025 meeting
5. New/Continued Business
  - A. 2026 Goals
    - Maintenance Shed
    - Columbaria Area Water Feature
    - Old Columbarium Concrete Replacement
  - B. Maintenance and Ground Update
  - C. Discuss processes for non-regulation items and proposed changes to cemetery regulations
  - D. 4th Quarter Activity Report
  - E. 2025 Cemetery Report
  - F. Cemetery Advisory Committee Term Expirations – March 1, 2026
    - Nancy Anderson
    - David Brueshoff
    - Alan Kohls
6. Communications/Updates
7. Other Business

8. Adjourn

Next Regularly Scheduled Meeting Date: April 21, 2026

CITY OF APPLE VALLEY  
LEBANON CEMETERY ADVISORY COMMITTEE  
October 21, 2025

Minutes of the regular meeting of the Lebanon Cemetery Advisory Committee of Apple Valley, Dakota County, Minnesota, held October 21, 2025, at 2:00 p.m. at Apple Valley Municipal Center.

PRESENT: Nancy Anderson, Dave Brueshoff, Tanya Grawe, John Kabat, Alan Kohls, Dave Kurtz

ABSENT: Jan Monro

City staff members present were: Public Works Director Matt Saam, Streets Superintendent Jeff Lathrop, and Cemetery/Public Works Coordinator Wendy Davis

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chair Kohls.

2. APPROVAL OF AGENDA

MOTION: of T. Grawe, seconded by D. Brueshoff approving the agenda for today's meeting as written. Ayes - 6, Nays - 0

3. AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

4. APPROVAL OF MINUTES – July 15, 2025

MOTION: of D. Brueshoff, seconded by N. Anderson approving the minutes of the July 15, 2025, meeting. Ayes - 6, Nays - 0

5. NEW/CONTINUED BUSINESS

A. Cemetery Improvements

Additional Columbarium

Mr. Lathrop informed the committee that the second of four columbaria for the south shelter has been added to the area. Several of the niches have already been sold.

Columbaria Area Water Feature – Mr. Saam updated the committee on the status of the water feature near the new columbaria area. There are funds allocated in the budget to begin the process of designing and installing the water feature. Previously, a private donor has expressed interest in assisting with the water feature as well. Mr. Saam has reached out to the private donor but has not been in contact yet. Further updates will be provided at a future meeting.

Maintenance Shed - The maintenance shed will be on the west side of the cemetery and will be an approximately 30 x 40 building that stores cemetery equipment such as lowering devices and vaults. Mr. Lathrop informed the committee that he has met with the Planning Department regarding the required setback for the maintenance shed from the property line. The maintenance shed location will need to be moved from what was initially planned. The install date for the maintenance shed is expected to be Spring of 2026.

B. 3rd Quarter Activity Report 2025

MOTION: of N. Anderson seconded by T. Grawe, accepting the Activity Report for Third Quarter. Ayes - 6, Nays - 0

C. Maintenance and Grounds Update

Mr. Lathrop reported that burial restorations have occurred, along with seeding of burial areas. The irrigation is turned off and winterized. STS is completing fall cutbacks and removing weeds as well as dead flowers. A cleanup of non-regulation items will also be completed in the coming weeks. A sandwich board will be placed at the cemetery with a deadline for removal of non-regulation items. Mr. Lathrop asked the committee for feedback on continuing to label and store items. Currently, cemetery staff hold onto items collected from the cemetery for pick up by families. Labelling these items and storing them is both time consuming and takes up already limited space. It was suggested to send a letter to lot owners informing them that we will no longer be labelling and storing non-regulation items and will instead be discarded immediately, beginning in the Spring of 2026. Current regulations state that items of value will be kept for 30 days, so any changes will require both committee and Council approval. Staff will discuss the process internally and follow up with the committee at the January meeting.

D. REVIEW PROPOSED REVISIONS TO PRICING FOR 2025

Ms. Davis reviewed the updates to the General Price List for 2026. A pricing survey was completed in 2023 that considered rates at area cemeteries. This year's proposed rate increase was a 1.8% inflationary increase.

MOTION: of N. Anderson seconded by D. Kurtz, approving the General Price List for 2026. Ayes- 6, Nays-0

6. COMMUNICATIONS / UPDATES

7. OTHER BUSINESS

8. ADJOURN

MOTION: of D. Brueshoff, seconded by T. Grawe to adjourn the meeting. Ayes - 6, Nays - 0

Meeting adjourned at 2:40 p.m.

Respectfully submitted,

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Wendy Davis, Cemetery/ Public Works Coordinator

Approved by the Cemetery Advisory Committee on \_\_\_\_\_

**Lebanon Cemetery of Apple Valley  
2025 Activity Report  
(Fourth Quarter)**

October 1 to December 31, 2025

SALES	Resident	Non-Resident	Preneed	At Need	Available
Traditional Lot	11	4	12	3	512
Cremation Lot	6	3	8	1	739
Columbarium Niche	15	0	10	5	106
Cremation Boulder	7	6	8	5	11 spaces
<b>SUBTOTAL</b>	<b>39</b>	<b>13</b>	<b>38</b>	<b>14</b>	

**TOTAL SALES**

BURIALS	Traditional	Creman
Traditional Lot	7	0
Cremation Lot	0	5
Columbarium Niche	0	8
Cremation Boulder	0	4
<b>SUBTOTAL</b>	<b>7</b>	<b>17</b>

**TOTAL BURIALS**

**TITLE CHANGES**

**TRANSFERS**

**RETURNS**

**LOT SPLITS**

Year to Date - January 1 through December 31, 2025

SALES	Resident	Non-Resident	Preneed	At Need
Traditional Lot	25	10	24	11
Cremation Lot	18	7	21	4
Columbarium Niche	36	1	26	11
Cremation Boulder	19	8	14	13
<b>SUBTOTAL</b>	<b>98</b>	<b>26</b>	<b>85</b>	<b>39</b>

**TOTAL SALES**

BURIALS	Traditional	Creman
Traditional Lot	21	11
Cremation Lot	0	12
Columbarium Niche	0	16
Cremation Boulder	0	12
<b>SUBTOTAL</b>	<b>21</b>	<b>51</b>

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**Lebanon Cemetery of Apple Valley  
Sales and Burial Comparison by Year Since 1999**

SALES COMPARISON BY YEAR									
Year	Total	Resident	%	Non-Resident	%	Preneed	%	At Need	%
1999	27	21	78%	6	22%	17	63%	10	37%
2000	40	23	58%	17	42%	25	62%	15	38%
2001	54	33	61%	21	39%	36	67%	18	33%
2002	52	35	67%	17	33%	36	69%	16	31%
2003	41	23	56%	18	44%	22	54%	19	46%
2004	59	34	58%	25	42%	42	71%	17	29%
2005	58	35	60%	23	40%	39	67%	19	33%
2006	52	39	75%	13	25%	32	62%	20	38%
2007	43	30	70%	13	30%	19	44%	24	56%
2008	59	36	61%	23	39%	33	56%	26	44%
2009	50	37	74%	13	26%	26	52%	24	48%
2010	44	36	82%	8	18%	28	64%	16	36%
2011	56	36	64%	20	36%	31	55%	25	45%
2012	70	47	67%	23	33%	44	63%	26	37%
2013	59	41	69%	18	31%	34	58%	25	42%
2014	57	37	65%	20	35%	35	61%	22	39%
2015	69	53	77%	16	23%	46	67%	23	33%
2016	75	42	56%	33	44%	49	65%	26	35%
2017	108	83	77%	25	23%	79	73%	29	27%
2018	62	43	69%	19	31%	41	66%	21	34%
2019	85	59	69%	26	31%	53	62%	32	38%
2020	156	111	71%	45	29%	99	63%	57	37%
2021	168	130	77%	38	23%	122	73%	46	27%
2022	143	104	73%	39	27%	89	62%	54	38%
2023	119	93	78%	26	22%	79	66%	40	34%
2024	115	92	80%	23	20%	77	67%	38	33%
2025	124	98	79%	26	21%	85	69%	39	31%
<b>Subtotal</b>	<b>2045</b>	<b>1451</b>	<b>71%</b>	<b>594</b>	<b>29%</b>	<b>1318</b>	<b>64%</b>	<b>727</b>	<b>36%</b>
Less Returns	-64								
<b>TOTAL SALES</b>	<b>1981</b>								

BURIAL COMPARISON BY YEAR					
Year	Total	Traditional	%	Cremain	%
1999	15	13	87%	2	13%
2000	22	15	68%	7	32%
2001	23	15	65%	8	35%
2002	28	18	64%	10	36%
2003	23	15	65%	8	35%
2004	29	19	66%	10	34%
2005	29	21	72%	8	28%
2006	31	14	45%	17	55%
2007	37	25	68%	12	32%
2008	40	22	55%	18	45%
2009	32	21	66%	11	34%
2010	36	23	64%	13	36%
2011	38	15	39%	23	61%
2012	43	17	40%	26	60%
2013	45	19	42%	26	58%
2014	34	12	35%	22	65%
2015	50	20	40%	30	60%
2016	46	20	43%	26	57%
2017	58	31	53%	27	47%
2018	35	15	43%	20	57%
2019	67	24	36%	43	64%
2020	67	35	52%	32	48%
2021	71	18	25%	53	75%
2022	76	29	38%	47	62%
2023	59	18	31%	41	69%
2024	87	33	38%	54	62%
2025	72	21	29%	51	71%
<b>SUBTOTAL</b>	<b>1193</b>	<b>548</b>	<b>46%</b>	<b>645</b>	<b>54%</b>
Disinterments	7	1		6	
<b>TOTAL BURIALS</b>	<b>1186</b>	<b>547</b>		<b>639</b>	

SALES...MULTI YEAR/YEAR END TOTALS

**Lot Sales Since 2000**

YEAR						
	Total	Residents	Non-Residents	Pre-Need	At-Need	Lot Split
2001	54	33	21	36	18	
2002	52	35	17	36	16	
2003	41	23	18	22	19	
2004	59	34	25	42	17	
2005	58	35	23	39	19	
2006	52	39	13	32	20	
2007	43	30	13	19	24	
2008	59	36	23	33	26	
2009	50	37	13	26	24	
2010	44	36	8	28	16	
2011	56	36	20	31	25	
2012	70	47	23	44	26	
2013	59	41	18	34	25	
2014	57	37	20	35	22	
2015	69	53	16	45	23	
2016	75	42	33	49	26	
2017	108	83	25	79	29	10
2018	62	43	19	41	21	2
2019	85	59	26	53	32	4
2020	156	111	45	99	57	10
2021	168	130	38	122	46	11
2022	143	104	39	89	54	7
2023	119	93	26	79	40	4
2024	115	92	23	77	38	0
2025	124	98	26	85	39	1

**Burials Since 2000**

YEAR	BURIALS			TRANSFERS	RETURNS
	Total	Traditional	Cremain		
2001	23	15	8	3	1
2002	28	18	10	10	3
2003	23	15	8	0	0
2004	29	19	10	5	1
2005	29	21	8	1	0
2006	31	14	17	22	0
2007	37	25	12	8	0
2008	40	22	18	4	4
2009	32	21	11	11	0
2010	36	23	13	3	1
2011	38	15	23	30	1
2012	43	17	26	15	6
2013	45	19	26	13	2
2014	34	12	22	5	1
2015	50	20	30	14	7
2016	46	20	26	2	2
2017	58	31	27	2	3
2018	35	15	20	4	1
2019	67	24	43	0	2
2020	67	35	32	2	3
2021	71	18	53	1	6
2022	76	29	47	0	3
2023	59	18	41	0	5
2024	87	33	54	12	5
2025	72	21	51	1	6