



Meeting Location: Municipal Center
7100 147th Street West
Apple Valley, Minnesota 55124

October 21, 2025

Lebanon Cemetery Of Apple Valley Agenda

2:00 PM

1. Call To Order
2. Approval Of Agenda
3. Audience - 10 Minutes Total Time Limit - For Items Not On This Agenda
4. Approval Of Minutes
 - A. Approve Minutes of July 15, 2025 meeting
5. New/Continued Business
 - A. Cemetery Improvements
 - South Shelter Columbarium Area
 - Columbarium Water Feature
 - Maintenance Shed
 - B. Activity Report - 3rd Quarter
 - C. Maintenance and Grounds Update
 - D. 2026 Cemetery Committee Meeting Schedule
 - E. Review Proposed Revisions to 2026 General Price List
6. Communications/Updates
7. Other Business
8. Adjourn

Next Regularly Scheduled Meeting Date: January 20, 2026

CITY OF APPLE VALLEY
LEBANON CEMETERY ADVISORY COMMITTEE
July 15, 2025

Minutes of the regular meeting of the Lebanon Cemetery Advisory Committee of Apple Valley, Dakota County, Minnesota, held July 15, 2025, at 2:00 p.m. at Apple Valley Municipal Center.

PRESENT: Nancy Anderson, Dave Brueshoff, T. Grawe, Alan Kohls, Dave Kurtz, Jan Monro

City staff members present were: Public Works Director Matt Saam, Streets Superintendent Jeff Lathrop and Cemetery/Public Works Coordinator Wendy Davis

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chair Kohls.

2. APPROVAL OF AGENDA

MOTION: of N. Anderson, seconded by T. Grawe approving the agenda for today's meeting as written. Ayes - 6, Nays - 0

3. AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

4. APPROVAL OF MINUTES – April 15, 2025

MOTION: of T. Grawe, seconded by D. Brueshoff approving the minutes of the April 15, 2025, meeting. Ayes - 6, Nays - 0

5. NEW/CONTINUED BUSINESS

A. Cemetery Improvements

South Shelter Columbarium Area –Mr. Lathrop updated the committee on the new columbarium area. A second columbarium has been ordered and is planned for installation in early September.

Columbaria Area Water Feature – Mr. Saam updated the committee on the status of the water feature near the new columbaria area. There are funds allocated in the budget to begin the process of designing and installing the water feature. Previously, a private donor has expressed interest in assisting with the water feature as well. Mr. Saam has reached out to the private donor but has not been in contact yet. The water feature is not likely to be installed this year. Further updates will be provided at a future meeting.

Maintenance Shed - The maintenance shed will be on the west side of the cemetery and will be an approximately 30 x 40 building that stores cemetery equipment such as lowering

devices and vaults. Mr. Lathrop informed the committee that he has met with the Planning Department regarding the required setback for the maintenance shed from the property line. The maintenance shed location will need to be moved from what was initially planned. The install date for the maintenance shed is expected to be Spring of 2026.

B. 2nd Quarter Activity Report

MOTION: of T. Grawe seconded by D. Brueshoff, accepting the Activity Report for Second Quarter 2025. Ayes - 6, Nays – 0

C. Maintenance and Grounds Update

Mr. Lathrop informed the committee that a cleanup of the cemetery occurred on July 2. Non-regulation items were collected, and restorations of burial areas were completed. In addition, plantings in the boulder areas took place. Next year, the sidewalks will be pressure washed and sealed. Recently, an irrigation break occurred in front of the shelter. While the shelter is still accessible, some parking and ADA access is impacted. Caution tape is currently in place in the area. A question was had regarding the policy on dogs due to dog waste in the boulder area that was reported to a committee member. Staff are continuing to monitor, but have received no complaints from the public.

D. Discuss Fee Increases for 2026

Mr. Saam discussed the proposed fee increases with the committee. This year is not a year that area cemeteries will be surveyed for pricing comparison, so fee increases will be based on inflation. The proposed increase will be presented at the next meeting in October.

6. COMMUNICATIONS/UPDATES

Update on Committee Vacancy

Ms. Davis reported that she had made initial contact with a local funeral director that was reported to be interested in a cemetery committee appointment. On further attempts at contact, Ms. Davis did not hear back from the funeral director. Based on this, the committee vacancy will be opened to interested members of the public.

7. OTHER BUSINESS

8. ADJOURN

MOTION: of J. Monro, seconded by N. Anderson to adjourn the meeting. Ayes - 6, Nays - 0

Meeting adjourned at 2:31 p.m.

Respectfully submitted,

Wendy Davis, Cemetery/ Public Works Coordinator

Approved by the Cemetery Advisory Committee on _____

**Lebanon Cemetery of Apple Valley
2025 Activity Report
(Third Quarter)**

July 1 through September 30

SALES	Resident	Non-Resident	Preneed	At Need	Available
Traditional Lot	5	1	4	2	519
Cremation Lot	5	4	6	3	734
Columbarium Niche	12	0	10	2	90
Cremation Boulder	2	0	0	2	18
SUBTOTAL	24	5	20	9	

TOTAL SALES 29

BURIALS	Traditional	Creman
Traditional Lot	4	1
Cremation Lot	-	6
Columbarium Niche	-	1
Cremation Boulder	-	5
SUBTOTAL	4	13

TOTAL BURIALS 17

TITLE CHANGES 0

TRANSFERS 1

RETURNS 0

LOT SPLITS 0

LEBANON CEMETERY COMMITTEE OF APPLE VALLEY

TENTATIVE 2026 MEETING SCHEDULE

Apple Valley Municipal Center

7100 – 147th Street

Apple Valley, MN 55124

Regent Conference Room

2:00 p.m.

JANUARY 20, 2026

APRIL 21, 2026

JULY 21, 2026

OCTOBER 20, 2026